



Blessed William Howard

Catholic High School, Stafford ST17 9AB

Part of the Painsley Catholic Academy

Site and Building Supervisor

Grade 8 £27,541-£31,895 (Full Year)

Are you a well organised individual who takes pride in your surroundings? Are you a self-motivated individual with the capacity for hard work and a desire to support our school? This is an exceptional opportunity for a friendly, highly organised person to join our site team.

With a strong Catholic ethos that puts 'love' at the heart of its community, the school provides a haven where all can flourish. Situated just outside the town centre and easily accessed by train, bus or the M6, Blessed William Howard is proud of its strong community links and its beautiful grounds.

About the role:

We require a hardworking, flexible, trustworthy and friendly person who is able to work under their own initiative to provide an excellent service. Hours may vary depending upon the needs of the service, occasions may arise especially in severe weather when an earlier start time may be needed. Out of hours emergency calls may also occur.

Responsibilities will include:

- Improvement, maintenance and cleanliness of the school building.
- Ensuring that the building and site facilities are available for school use and other users, whenever they are needed.
- Managing health & safety and Compliance of site.

You will need to possess strong organisational and administrative skills together with IT and communication skills. The duties of the post are varied so the ability to prioritise workload, work under pressure and a high level of flexibility is required.



This is a full year post and you will be required to work on a rota basis.

Closing date: **Friday 17 June 2022 at 9am**

Why Blessed William Howard?

- A Christian community with a caring, secure and disciplined environment.
- A wide range of extra-curricular activities.
- High academic standards.
- A commitment to success for all.
- Ongoing CPD for all staff



"There is a warm atmosphere and the quality of relationships between all members of the school community are a particular strength. Pupils and staff are friendly, helpful, polite and welcoming to visitors." Diocesan Section 48 Report (December 2017)

Informal enquiries, further details and application forms from Mrs K Collins on 01785 244236 or kec@bwh.staffs.sch.uk All applications should be returned to Mrs Collins.

The position is subject to a criminal records check from the Disclosure & Barring Service (formerly CRB) which will require you to disclose all criminal convictions. Further details regarding this check are available by visiting www.gov.uk/dbs This school is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expect all staff and volunteers to share this commitment.

Blessed William Howard is proud to part of the Painsley Catholic Academy. A company limited by guarantee registered in England & Wales with company number 08146661. Registered Office Address: Station Road, Cheadle, Staffordshire ST10 1LH. Telephone: 01538 493777 Email: office@bwh.staffs.sch.uk Web: www.bwh.staffs.sch.uk